

Run / Walk Checklist

Congratulations! You have run or walk event finalized. Double check to make sure you have the following that apply to your event:

- Location
- Date and time
- Get permission – work with City or Parks and Rec about logistics
- Pull necessary permits
- Event insurance
- Budget
- Sponsors
- Promote
- In-kind donations such as water, food, giveaways
- Registrations
- Volunteers
- Hydration station

