# **Matching Gifts**



Matching gifts are a great way to increase your fundraising! This document contains all the information you'll need to correctly complete any matching gift processes.

## **Children's Specialized Hospital Foundation Information**

- Legal IRS Name: Children's Specialized Hospital Foundation
- EIN Number / Tax ID Number: 13-6844298
- Address: 150 New Providence Road, Mountainside, NJ 07092

## **Frequently Asked Questions**

### How do I complete a matching gift form?

May companies now have matching gift forms online. Please complete the online submission if it's part of your company process. If you have a printed form, please complete and mail to:

Children's Specialized Hospital Foundation Attn: Walk n' Roll 150 New Providence Road Mountainside, NJ 07092

Our gift processing team takes care of all matching gifts. Please include the full name of the individual being supported by the matching gift, and kindly reference that the matching gift is for Walk n' Roll.

#### When will my match be posted to an online fundraising page?

All matches vary. Many companies send in matching gifts quarterly but we cannot guarantee the date it will arrive or be posted online. Confirm your company's payout schedule with the Human Resources department if you have questions.

My donor matched their donation, but it hasn't come through yet. Can we apply the amount to my fundraising page? Unfortunately we cannot process donations that our organization has not received. The matching gift will be reflected on your online fundraising page once it arrives and has been processed.

## **Questions?**

Contact Sara Mapes at 732-258-7119 or email smapes@childrens-specialized.org

childrens-specialized.org/walk