

Penn State Children's Hospital Child Life Program
Application for Request of Funding

The Child Life Program is fortunate to receive donor funded support for 100% of our programmatic needs. Due to the generosity of these donors, I am pleased to announce this opportunity for funding needed for pediatric practice sites and clinics, *which are not staffed by child life*. Applications for funds may be requested for items including diversion/distraction toys and resources, stickers, and other commonly requested materials. Please review the guidelines below prior to completing the application request. Applications will be accepted on a rolling basis and are subject to funding availability. Decisions regarding funding will be communicated with the individual whose contact information is listed on the application following this timeline:

Applications received by	Decisions on funding by	Funds must be spent by
January 1-March 31	April 15	June 1 (due to end of fiscal year)
April 1-June 30	July 15	October 1
July 1-September 30	October 15	December 15 (due to holidays)
October 1-December 31	January 15	April 1

Link to application: <https://form.jotform.com/200124597391050>

Guidelines:

- All requests are subject to review and approval by Ashley Kane, Manager, Child Life Program. Items may be substituted when a suitable alternative is located within child life stock items from donations (example: crayons).
- Furniture or other items deemed as appropriate for hospital operating or capital budget will not be approved (i.e. child-size table/chairs for waiting room, minor equipment items)
- Due to Cyber Security and current IT regulations, iPads and other electronics which can connect to the Internet may not be requested through this process.
- Child Life Specialists are available to assist with assessment of existing spaces and resources to provide recommendations. If this would be helpful, please contact Ashley Kane akane@pennstatehealth.psu.edu to request a consultation by a child life specialist.
- Whenever possible, requested and approved items will be shipped directly to the clinic or practice site location requesting the items. Please provide accurate delivery address and any additional information in the application request.
- Requests will be accepted from pediatric clinics, practice sites, and clinical areas where child life is not presently staffed. If you have a child life staff member working in your area, please talk with them about any perceived needs you may have.

Recommended Sources:

- Amazon.com – be specific and include links to items you are requesting
- Oriental Trading
- Target.com
- Lakeshore Learning
- TFH Special Needs Toys - <https://specialneedstoys.com/usa/>
- Smilemakers
- Other sources – please reach out to Ashley Kane akane@pennstatehealth.psu.edu first to ensure items can be purchased from the source you are requesting.

We look forward to reviewing your request!

On behalf of the Child Life Program,
Ashley Kane, MS, CCLS - Manager, Child Life Program
akane@pennstatehealth.psu.edu
717-531-5347